

**KIRKLEVINGTON AND CASTLE LEAVINGTON PARISH COUNCIL**

Minutes of the Parish Annual meeting held on Tuesday, 27<sup>th</sup> May, 2015  
at 7.30 pm, in The Gallery, Kirklevington Village Hall, Kirklevington

Present: Mrs K. Brown (Chair) (KB), Mrs J Beaumont (JB)

Mr G Tebbs (GT) Mrs J Smith (JS), Mr T Hampton (TH)

Mrs. R. Mazonas (RM) (Clerk) (PC)

Borough Councillors: B. Houchen,(BH) Mrs E Hampton(EH), Mrs J Whitehill (JW)

Also in attendance: Mrs K Page (KP) Mrs P Thompson (PT) Mrs G Allen (GA)

**1) APOLOGIES FOR ABSENCE**

Rev P Sanders Mr S Ward, Dr J Parker

**2) MINUTES OF THE LAST PARISH COUNCIL MEETING**

Minutes of the meeting were duly read, approved and signed.

**3) MATTERS ARISING FROM THE ANNUAL PARISH MEETING MINUTES**

Non

**4) CHAIRMAN'S REPORT**

KB welcomed members of the Parish Council, Borough Councillors and Members of the Public to the meeting.

KB read out her report for 2014/15 to members present, and a copy of the report was passed to the clerk for inclusion with the minutes of this meeting.

The Chairman's Report was proposed by JB and TH.

**5) FINANCE REPORT**

The Clerk and RFO read out the following report.

**PRECEPT** – The full precept of £11,000 which included £348.00 (Indicative Funding – Local Council Tax Support) was credited to the Community Account with HSBC

**VAT** – A sum of £1,673.39 was credited to the Community Account with HSBC – This amount was for the year 2013/14.

**INTEREST** – Total interest received for the year was £26.42

**BALANCES AT THE BEGINNING OF THE YEAR WERE AS FOLLOWS:**

Business High Interest Deposit Bond	£10,000.00
HSBC Community Account (including cheques not cleared)	£1,691.70
HSBC Business Money Manager Account	£4,962.01
<b><u>TOTAL</u></b>	<b>£16,653.71</b>
PLUS – Post Office National Savings Account – Tucker Bequest	£1,021.44
<b><u>TOTAL</u></b>	<b><u>£17,675.15</u></b>

**BALANCES AT THE END OF THE YEAR WERE AS FOLLOWS:**

Business High Interest Deposit Bond – This account no longer available	£0.00
HSBC – Community Account	£228.24
HSBC – Business Money Manager Account	£14,988.38
<b><u>TOTAL</u></b>	<b>£15,216.62</b>
PLUS – Post Office National Savings Account – Tucker Bequest (including interest of £7.66)	£1,029.10
<b><u>TOTAL</u></b>	<b><u>£16,245.72</u></b>

## **RESERVES**

The Parish Council continue to hold reserves to fund the following:

- 1) The possible need to access expert advice should further planning applications for housing developments within the Parish be presented.
- 2) To continue to fund the remaining schemes identified by the Parish/Community Plan Working Group.

## **PARISH/COMMUNITY PLAN**

The 'Wander with History' walking booklet was published and distributed to all residents at a cost of £1,750.00.

The final payment for the Parish Web Site design was paid totalling £275.00.

## **VILLAGE IMPROVEMENTS**

The year has seen the installation of a bench in the Play Area which coincided with the 50<sup>th</sup> Anniversary of the Parish Council which was formed in 1964 at a cost of £993.66 which included insurance.

The Parish Council contributed to the cost of closing Saltergill Lane to vehicles at a cost of £1,520.00.

The annual Christmas tree in the play area at a cost of £700. This included the cost of purchasing the tree, installation and lighting.

## **GRANTS**

Only one grant was approved which was for £1,000 and given to the Kirkfest Event group to be used to support the very popular Kirkfest week. No further grant applications were received.

## **BANK ACCOUNTS**

**BUSINESS HIGH INTEREST DEPOSIT BOND** – This account was removed by HSBC although the Parish Council were able to access for part of the financial year. An amount of £17.86 was received in interest. A new account – Money Manager – to be opened in the new financial year 2015/16.

**BUSINESS MONEY MANAGER ACCOUNT** – This account holds the Parish Council Reserve Fund – Money is transferred over the financial year to the Community Account as and when required. Interest is paid on this account and an amount of £8.56 for the year 2014/15 was received.

**COMMUNITY ACCOUNT** – This account is credited with all income – Precept and VAT. It is used to manage the day to day expenses of the Parish Council by BACs, direct debit and cheque payments. The amount retained in this account is kept to a minimum and any excess amounts transferred to the Business Money Manager Account where it can gain interest.

**POST OFFICE SAVING ACCOUNT** – This account is managed by the Parish Council and holds the Tucker Bequest together with interest accrued on the balance. An amount of £7.66 was received up to 31<sup>st</sup> December, 2014.

The Account provides for quin-quennial donations to Kirklevington Primary School for books/equipment as stated in the terms of the bequest; the next donation is scheduled for the financial year 2015/16.

Previous donations had been made up from the interest accrued over the intervening 5 year period but, it was agreed that any amounts donated will now be a sum rather than just the interest accrued due to the very poor interest rates received at this present time.

## **6) PUBLIC COMMENTS**

**PT** questioned the on-going problem with posters for events being removed from in and around the village. **KB** explained that and reported on the experiences that others were also having. Mr Ian Tate had reported to her that he had placed posters on both public and private land the problem that he had experienced with a lamb being killed by a dog. A meeting with Stockton's Crime Prevention Officer has been arranged where the matter can be discussed further. **KB** also confirmed that the matter if regularly reported to the Police. **TH** pointed out that the problem was a village wide.

**KB** closed the meeting and thanked all those for attending.

*Circulation:* Mrs. K Brown (Chairman), Mrs. J. Beaumont (Vice Chair), Mr. T. Hampton, Dr. J.G. Parker, Mrs. J. Smith, Mr G Tebbs, Mr. S. Ward, Reverend Pam Sanders,

P.C. Darren Beer, Councillors, A. Sherris, M. Chatburn and B. Houchen

*Post approval:* Mr. D.E. Bond, (Stockton Borough Council Monitoring Officer)