

KIRKLEVINGTON AND CASTLE LEAVINGTON PARISH COUNCIL

Minutes of a Meeting held on Monday, 25th June, 2018 at 7.30p.m

In Kirklevington Village Hall, Kirklevington

Present: Mrs J Beaumont (Chair) (JB)
Mrs J. Smith (JS) Mr A Hoban (AH)
Mr G Tebbs (GT) Dr J Parker (JP)
Mrs. R. Mazonas (RM) (Clerk) (PC)

Before the commencement of the meeting JB welcomed Mr. Anthony Hoban to the meeting. AH had joined the meeting and, following the completion of the necessary forms, will be joining the Parish Council as a Co-opted Councillor at this meeting.

1) APOLOGIES FOR ABSENCE

None

2) DECLARATION OF INTERESTS

A Declaration of Interest was duly completed by **JB, GT & JP** who declared a non-prejudicial interest as members of the Kirkfest Events group. **JB & JS** declared a non-prejudicial interest as a members of Kirklevington Action Group (KAG). **JB** declared a non-prejudicial interest as Treasurer of Kirklevington Memorial Hall. **JB** declared a prejudicial interest as a residents living in close proximity to Banks planning application 16/3035/OUT proposed development West of St. Martins Way.

3) MINUTES OF THE LAST PARISH COUNCIL MEETING

Minutes of the May meeting were duly read, **APPROVED** and signed. **JP, JS**

4) MATTERS ARISING FROM PREVIOUS MINUTES

1. 4(12) Sewage Smells, Pump Lane

JB informed the Parish Council that the initial work to install the vent stack with link equipment has now begun and it was only a matter of time for the vent stack to be installed.

2. 12a) Newsletter/Kirkfest Flyer

This system for the delivery of newsletters to all residents living in the Parish proved to be extremely successful. It will certainly be considered for use in the future.

3. 12b) Telegraph Poles

No further news has been received from either BT Openreach or SBC.

5) COUNCILLOR VACANCIES

JB confirmed the Parish Council were very pleased that Tony Hoban has now joined the Parish Council and duly filled out and signed all forms necessary. A further 1 vacancy is available to be filled and the Parish Council have received an indication of a candidate wishing to join the Parish Council. With effect from the 1st July following all the necessary advertising a further 1 vacancy will need to be filled.

6) SKILLS AUDIT MATRIX (SAM)

Following the completion of the SAM forms by all concerned to include new Councillors, the Parish Council will be in a better position to go forward with the matrix.

7) DATE PROTECTION ACT 2018 - GDRC

The PC was now able to confirm that Parish Councils are no longer considered to be 'public bodies'. The result of this is that there is no need for a Data Controller although the Parish Council will, at all times, need to be vigilant in ensuring that all data is managed correctly. Registration with the Information Commissioners Office and a fee paid to be organised by PC.

8) PLANNING

a) APPEALS

16/3035/OUT – Land West of St Martins Way, Kirklevington

A member of the public had spoken to the Planning Inspector when he was viewing the site.

17/0511/OUT – Land at 18A Braeside, Kirklevington

Both of the above applications are now being considered by their respective Planning Inspectorate. Submission from the Parish Council and Kirklevington Action Group have been submitted. No reply or information received to date. The PC to notify the residents via the community web site – www.kirklevingtoncommunity.co.uk and also will be put information of the Parish Council Noticeboard.

b) APPLICATIONS

18/1064/COU – Agricultural Field South of Forest Lane, Kirklevington at 'Neds Bridge' Lay-by

Change of use of part of an agricultural field to a recreational dog walking field.

18/1091/FUL – 1 Penders Lane, Kirklevington

Erection of a conservatory to side (demolition of existing conservatory)

9) KIRKFEST 2017

JP expressed his delight at the various events that had taken place throughout the week. The only disappointment had been the Teesside Archive event which was not supported by as many residents as expected. Residents had missed a very interesting event with the speaker being able to show pictures of the area and update with interesting information. The charity chosen this year was the Butterwick Trust. Between the Wine Tasting Evening and the Coffee Morning a sum of £370 was raised which has now been forwarded to the Trust. JP indicated that a meeting would be organised in the autumn of the Kirkfest Events Group.

10) CORRESPONDENCE

- Mark Gillson – A1044 Leven Bank Road – River Bank Erosion Protection Works
- Mayor's Office – Invitation Stockton Armed Forces Week
- NALC – Request to Complete & Circulate Short CIL Survey (Pannal and Burn Bridge Parish Council SCA Proposal)
- NALC – Newsletter
- NALC – Pre-Meeting/Meeting with Tees Valley Mayor – 28.06.18
- NALC – National Conference 2018
- NALC – Updated Documents – LTN87 & LO5-18
- NALC – Newsletter – 20.06.18
- John Rose, Northumbrian Water re survey of sewage pipes and sinking of road on The Green.

11) FINANCE

a) Payments

Mrs R Mazonas

Salary June, 2018	£266.59	
Broadband May, 2018	£14.99	
Stationery	<u>£4.46</u>	<u>£286.04</u>
GPS Leaflet Distribution		£57.60
Leaflet delivery – Newsletter		
GGN Sportscare Ltd		£84.00
Grass Cutting May, 2018		
HMRC		£199.60
PAYE 3 MONTHS Apr - June		

b) Accounts Update

Account details were circulated to members for their information.

c) End of Year Account 2017/18

The **PC** was able to confirm that the accounts had been internally audited by David Claybrook and no issues were found. The accounts have now been sent to the external auditors, Mazar.

12) VILLAGE ISSUES

a) Yarm Station – Car Park Extension

Parish Councillors expressed their concern that the car park at the Yarm Station has still not been extended. When planning permission was granted for the dwellings on Green Lane it was promised that the car park would be extended as part of the planning agreement. Residents of Kirklevington are experiencing problems with parking at the station with no parking spaces available. It has also been noted that some car drivers are parking within the new home sites. This is not acceptable and the **PC** was requested to contact **Simon Grundy** for further information and also write to **Network Rail**. The **PC** was also requested to enquire with **Conyers** that 6th formers were not using the station car park to park their vehicles.

b) Rubbish Bin – Lay by A67

JS confirmed that a new, although rather smaller, rubbish bin has been put in place at the A67 lay by.

c) Community Bus

AH indicated to the Parish Council that due to the road works that would be continuing for 10 weeks at Leven Bank it could not be guaranteed that the return bus from Thornaby and the bus to Thornaby run due to later school commitments for the bus. The **PC** to put up a notice in the noticeboard and on the community website.

13) ROAD SAFETY MATTERS

a) Speeding Car – Forest Lane

The **PC** reported that a resident had observed a car driving from the railway bridge east along Forest Lane at approximately 7.30 a.m. on Monday morning driving at great speed and when he looked up at the SID it indicated that the **vehicle was driving at 72mph**. The **PC** to contact the Community Police for their assistance in the matter.

14) MATTERS FOR CONSIDERATION AT NEXT MONTHS MEETING

Councillor Vacancies

15) MEETING DATES

Monday, 23rd July, 2018 at 7.30p.m.

Tuesday, 25th September, 2018 at 7.30p.m.

Circulation: Parish Councillors Mrs. J. Beaumont (Chair), Mr G Tebbs, (Vice Chair),
Mrs. J. Smith, Dr. J.G. Parker, Mr A Hoban

Borough Councillors Mrs E Hampton, Mrs J Whitehill , Mr. T Hampton,

Mayor of the Tees Valley: Mr B Houchen, Dr. Paul Williams MP,

PC Suzanne Higginson. PCSO Jim Toner

Post approval: Stockton Borough Council Monitoring Officer – Margaret Waggott