

KIRKLEVINGTON AND CASTLE LEAVINGTON PARISH COUNCIL

Minutes of a Meeting held on Tuesday, 22nd May, 2018 at 7.30p.m

In Kirklevington Village Hall, Kirklevington

Present: Mrs J Beaumont (Chair) (JB)
Mrs J. Smith (JS)
Mr G Tebbs (GT) Dr J Parker (JP)
Mrs. R. Mazonas (RM) (Clerk) (PC)

Before the commencement of the meeting JB requested that the following to be noted; JB reported that having spoken to Kate Brown, unfortunately it is now confirmed that KB has now stepped down as a Parish Councillor after serving on the Parish council for many years. Kate became a Parish Councillor in April, 2008 and Chair of the Parish Council in May, 2011 but stepped down in May 2017 although remaining a Parish Councillor. The Parish Council wish to thank her for the all the outstanding work that she done on behalf of the community. The PC to write to KB to express the Parish Councils thanks.

1) APOLOGIES FOR ABSENCE

None

2) DECLARATION OF INTERESTS

A Declaration of Interest was duly completed by **JB & JP** who declared a non-prejudicial interest as members of the Kirkfest Events group. **JB & JS** declared a prejudicial interest as a members of Kirklevington Action Group (KAG). **JB** declared a prejudicial interest as Treasurer of Kirklevington Memorial Hall. **JB** declared a prejudicial interest as a residents living in close proximity to Banks planning application 16/3035/OUT proposed development west of St. Martins Way.

3) MINUTES OF THE LAST PARISH COUNCIL MEETING

Minutes of the April meeting were duly read, **APPROVED** and signed. **JB, GT**

4) MATTERS ARISING FROM PREVIOUS MINUTES

12) Sewage Smells, Pump Lane

JB confirmed that work to install a vent stack at the corner of Pump Lane is due to commence shortly.

5) Skills Audit

Due to the lack of time available, due to the time having to be given to work on the Banks and Braeside Planning Appeals which needed to be submitted to the Planning Inspectorate, **JB** and **PC** had been unable to put together a matrix of skills but would work on this and present at a future Parish Council meeting.

5) ELECTION OF PARISH COUNCIL OFFICERS

Election of Chair - JP proposed that JB continue as Chair and this was seconded by JS

Election of Vice Chair – JB proposed that GT become Vice Chair and this was seconded by JS

Parish Clerk and RFO – The Parish Clerk and RFO has a contract of employment

Finance Committee – JB, JP, GT **APPROVED**

Planning Committee – JB, JS, GT **APPROVED**

JP indicated that he would be stepping down as a Parish Councillor in the near future.

6) DATE PROTECTION ACT 2018 - GDRC

The PC indicated that she was still awaiting confirmation that the Parish Council would no longer be considered to be a 'public body'. We still await the final details of the bill which is due to become law. The PC will update at the next meeting what the Parish Council will have to put in place.

7) COUNCILLOR VACANCIES

- GT indicated that had spoken to a member of the Parish re becoming a Parish Councillor. GT was requested to contact the person again to invite him to join us at our June meeting.
- With the resignation of KB the PC to instigate the process required to advertise for a new Parish Councillor

8) PLANNING

APPEALS

16/3035/OUT – Land West of St Martins Way, Kirklevington

17/0511/OUT – Land at 18A Braeside, Kirklevington

Both of the above applications are now being considered by their respective Planning Inspectorate. Submission from the Parish Council and Kirklevington Action Group have been submitted. No reply or information received to date. The PC to notify the residents via the community web site – www.kirklevingtoncommunity.coo.uk and also will be put information of the Parish Council Noticeboard. **APPLICATIONS**

18/0115/ADV – 24 Forest Lane, Kirklevington, TS15 9LY

Advertisement consent for 2 no. entrance hoarding signs and 4 no. flag pole signs
Duchy Homes Ltd

18/0910/OUT – Land South of Green Lane, East of Railway Line, West of A67

Outline application with all matters reserved except for access for **approximately 300 dwellings** (Use Class C3) including landscaping, open space and infrastructure

Theakston Estate Limited. ***** **Previous approved** planning application on part of same site – **16/1959/OUT** Land South of Yarm School Playing fields, East of the railway, Green Lane TS15 9EH – Outline application with all matter reserved except for access for 100 dwellings (Use Class C3).

15/1639/NMB – Land Off Green Lane, Kirklevington

Non material amendment of planning approval 15/1639/REM – Reserved matters application (appearance and landscaping, layout and scale) for planning approval 13/2568/EIS for the erection of 139 dwellings, open space, sports facilities and community allotments and pavilion.

DELEGATED DECISIONS

None

9) KIRKFEST 2017

A meeting of the Kirkfest Event group was held on Monday, 21st May at 9.30 a.m. in Kirklevington Village Hall to finalise all the events taking place during Kirkfest Week. All groups appeared to have their events in the final stages of completing. We look forward to the Kirkfest Week which remains very popular with residents.

10) CORRESPONDENCE

- NALC – GDPR/DPO Information
- NALC – L05 – 18 Data Protection Fees
- Sam Griffiths – Correspondence Officer to the Mayor – Re Safe Crossing Point and Lack of Footpaths Green Lane
- NALC – Meeting 9th May
- CLCA Meeting Papers
- Michelle Jones (Deomcratic Services) – Mayor’s Sunday 10th June, 2018
- NALC – L06-18 Legal Briefing – Data Protection Legislation for Public Authorities.
- NALC – Barrowden Parish Council (Leics) Building Control SCA Proposal Survey to Member Councils – Division of responsibilities between planning Bodies and building control.
- NALC – Neighbourhood Planning HIVE Event.
- NALC – Further update on GDPR and D ata Protection Bill
- NALC – Letter to local MP re additional burden being put on our sector re the introduction of GDPR
- Alex Cunningham – Invitation to allow him to contact the Parish Council
- Westminster Briefing – Neighbourhood Planning - Policy and Practice
- Kevin Bouttell, Northumbria Water – CCTV inspection of pipework.

11) FINANCE

a) Payments

Mrs R Mazonas

Salary May, 2018 including

Pay increase April 2018

£271.94

Broadband April, 2018

£14.99

Stationery

£53.42

£340.35

BHIB – INSURANCE 2018/19

£912.26

GGN Sportscare Ltd

£84.00

Grass Cutting April, 2018

b) Accounts Update

Account details were circulated to members for their information.

c) Community Transport Account

The PC informed the members that she had received no reply to her emails to both Hilton and Maltby Parish Councils. It was agreed that a sum of £400 be retained by the Parish Council for administrative costs. The remaining funds to be returned to Stockton Borough Council. The PC to organise.

d) Year End Accounts

The PC informed the Parish Council that the accounts are now to be submitted to the internal auditor – Mr David Claybrook. APPROVED

12) VILLAGE ISSUES

a) Newsletter/Kirkfest Flyer

Investigations were being made to obtain the services of a company to deliver the Newsletter to all residents within the Parish. It has become very difficult to find volunteers who can deliver the Newsletter to all residents with the ever increasing parish numbers and homes being built. The Newsletter, which is in the process of being compiled, is to also include details of the Kirkfest Week events.

b) Telegraph Poles – A67

The need for some photographs showing the poles obstructing the view of The Church are needed to send to SBC and BT Openreach.

c) Sewage Pipes Survey – Northumbrian Water

It was reported that we have now received back confirmation that the results of the survey of the sewage pipes within Kirklevington village showed no problems.

d) William Hall Trust – Web Page

The **William Hall Trust** have contacted the Parish Council to request that they be allocated a page of their own on the community web site. The PC to investigate but also indicated that the Parish Council page requires some alterations.

13) ROAD SAFETY MATTERS

No particular reported matters but parking still remains an issues throughout the village.

14) MATTERS FOR CONSIDERATION AT NEXT MONTHS MEETING

New Councillor Vacancy

13) MEETING DATES

Monday, 25th June, 2018 at 7.30p.m. Monday, 23rd July, 2018 at 7.30p.m.

Circulation: Mrs. J. Beaumont (Chair), Dr. J.G. Parker, (Vice Chair),

Mrs. J. Smith, Mr G Tebbs,

Borough Councillors, Mrs E Hampton, Mrs J Whitehill , Mr. T Hampton,

Mayor of the Tees Valley: Mr B Houchen, Dr. Paul Williams MP, PC Suzanne Higginson. PCSO Jim Toner

Post approval: Stockton Borough Council Monitoring Officer – Margaret Waggott

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