

KIRKLEVINGTON AND CASTLE LEAVINGTON PARISH COUNCIL

Minutes of a Meeting held on Tuesday, 12th September, 2017 at 7.00p.m

In Kirklevington Village Hall, Kirklevington

**Present: Mr T Hampton (Chair) (TH), Mrs J Beaumont (Vice Chair) (JB)
Mrs J Smith (JS) Mr G. Tebbs (GT)
Dr. J Parker (JP) Mrs K Brown (KB)
Mrs. R. Mazonas (RM) (Clerk) (PC)
Borough Councillors Mrs E Hampton & Mr T. Hampton**

Also in attendance: Mrs P. Thompson (PT), Mrs K Page (KP)

1) APOLOGIES FOR ABSENCE - Non

2) DECLARATION OF INTERESTS

A Declaration of Interest was duly completed by **KB, EH & TH** who declared a non-prejudicial interest as a member of the Church of St Martin and St Hilary. **JP, JB, GT & KB** declared a non-prejudicial interest as members of the Kirkfest Events group. **JP** declared a non-prejudicial interest as part of the Leader Project. **JB** declared a prejudicial interest as a members of Kirklevington Action Group (KAG). **JB** declared a prejudicial interest as Treasurer of Kirklevington Memorial Hall. **KB & JB** declared a prejudicial interest as a residents living in close proximity to planning application 15/1643/OUT and Banks planning application 16/3035/OUT proposed development west of St. Martins Way.

EH & TH declared a non-prejudicial interest as a members of Stockton Borough Council's Planning Committee. **TH & EH** declared a non-prejudicial interest as a Stockton Borough Councillor.

Chair and Parish Councillor Mr. T. Hampton asked to speak to the Parish Councillor before the start of the meeting. Due to personal circumstances he expressed his sadness that he was unable to continue as a Parish Councillor and Chair of the Parish Council to take effect at the end of the meeting. TH also requested that JB continue the meeting. JB appreciated TH's reasons for his resignation and thanked him for all his hard work. This was reiterated by all other Parish Councillors.

3) MINUTES OF THE LAST PARISH COUNCIL MEETING

Minutes of the July meeting were duly read, **APPROVED** and signed. **TH & KB**

4) MATTERS ARISING FROM PREVIOUS MINUTES

• **6) Northumbria Water Visit from Representatives.**

At this meeting Dave Mitchell of NW had intimated that it would not be a problem to investigate the condition of the pipework in and around the village together with other issues raised. To date no work appears to have been carried out. **JB** to draft a letter to **NW**. Following the issues re Braeside **JB** suggested that a letter also be drafted to **Environmental at SBC**.

- **9a) Email R Butler** -Following an email from Roz Butler questioning as whether he letter had been sent into SBC. The **PC** confirmed that the letter had been forwarded to SBC but no reply or acknowledgement had been received to date. A request from Mrs Butler to change the wording of the previous minutes is not possible as the minutes have now been approved and cannot be changed.
- **11c) Community Bus**
JB confirmed that this service has now ceased to run.
- **8) KB** had not been able to support the Maasai Warrirors coming into the Primary School. However, John Ford has agreed that they should attend the Church Fete on 16th September and that the Maasai Warrior will have a stall at the Church Fete selling traditional crafts.
- **14c) Christmas Event**
The **PC** was able to confirm that the Kirklevington Village Choir have agreed to sing at the event on 10th December. She also confirmed that a request for a Christmas tree had been sent in with a request that it be in place before the **10th December, 2017**
- **15a) Parking of Taxi at side of The Crown**
The PC confirmed that she had written to Royal Cars but had received no reply.
- **15b) Road under Railway Bridge**
KB reported that the road under the Railway Bridge had seen no improvement in its surface. Cyclists using this road found the condition extremely challenging and dangerous.
- **5) Parish Councillor Vacancy – Co-option**
Allison Kirkwood, who had shown an interest in becoming a Co-opted Parish Councillor, was Unable to attend the September meeting due to family reasons. It was proposed that Approval be given for Allison Kirkwood to become a Co-opted Parish Councillor.

Approved JB & JP

5) CCTV – KIRKLEVINGTON MEMORIAL HALL

PC updated the Parish Council re the installation of CCTV at the Memorial Hall. She brought to the attention of the Parish Council that her husband, Tonie, had made extensive investigations into the companies and the equipment that they were offering and had visited one of the company's offices to view equipment and would be overseeing the installation of the equipment. The CCTV to be installed on the 21st September. The installation of an electrical socket has now been completed. The **PC** informed the meeting that there was a need for a cupboard to keep this equipment and **approval** was given. The members of the Parish Council requested that a thank you be sent to Tonie Mazonas for all his time and work. Notices still to be placed on the hall to indicate that CCTV is in operation. **JP** agreed to investigate an approved written policy for the installation of CCTV.

6) SKILLS AUDIT – PARISH COUNCIL

This item to be deferred for the time being. .

7) PLANNING

a) Planning Sub-Committee

TH requested that the Parish Council should look into the process for handling planning applications by this committee.

b) UPDATES

BRASEIDE APPLICATION

Parish Councillors present were pleased with the planning result re Braeside. **KB and JB** thanked **KAG** for all their work over such a long period of time. **PT** was disappointed that all speakers were member of **KAG**. **KB** felt that not everyone was being kept up to date of meeting dates. It was however pointed out that this planning application had gone before **SBC** during the summer holiday period when lots of people were away on holidays and that only 2 meetings had been held with the people who were available to speak on the day. **KP** expressed the desire that **KAG** and **PC** continue to work together and that **KAG** lead any future meetings.

APPEALS FOR REFUSED PLANNING APPLICATIONS

TH reported that if either of the two refused recent planning applications go to appeal that Ben Houchen has confirmed that he will actively support and give his time the appeal process. **KP** reported that Dr. Paul Williams MP and Daniel Smith, Head of Office, had worked very hard on our behalf.

PUBLIC MEETING

JB reported that she had spoken to Daniel Smith that a Public Meeting at this time was too early as no information relating to any appeals were available and that they should wait for further information coming forward. The previously suggested date of 21st September for the Public Meeting would not now go ahead.

c) APPLICATIONS

16/3146/OUT – KNOWLES FARM, GROVE BANK, KIRKLEVINGTON

Outline application for the erection of 10 no. detached dwellings with associated means of access (demolition of existing farm house and associated buildings)

STILL TO GO BEFORE SBC PLANNING COMMITTEE

c) PLANNING – NEIGHBOURING PARISHES

16/1904/FUL – YARM SCHOOL, THE FRIARAGE, THE SPITAL, YARM

Erection of wooden pedestrian and cycle bridge

REFUSED

d) DELEGATED DECISIONS

17/0224/FUL – 24 FOREST LANE, KIRKLEVINGTON AND WEST OF JASMINE FIELDS.

Erection of 19 no. residential dwellings, including new access, landscaping and infrastructure (Demolition of 24 Forest Lane)

APPROVED

15/0511/OUT – 18A BRAESIDE, KIRKLEVINGTON

Outline application with some matters reserved (appearance, landscaping, layout and scale) for a residential development comprising eleven (11) dwellings, including two (2) affordable homes

REFUSED

16/3035/OUT – LAND WEST OF ST. MARTINS WAY, KIRKLEVINGTON

Outline application for the erection of 90 dwellings and associated access (all matters reserved).

REFUSED

17/0793/OUT – LAND OFF SPRINGFIELD GROVE, KIRKLEVINGTON

Outline application with some matters reserved for residential development comprising 3 no. dwellings

APPROVED

e) DUCHY 106 AGREEMENT

The PC had been contacted re the Duchy 106 Agreement which was in the process of being written

8) TRAFFIC MONITORING

The PC confirmed that the Traffic Monitor at the corner of Pump Lane has now been installed. She also confirmed that Swarco had forwarded to her all downloads to access the information collected by the Monitor. GT has agreed to change the batteries in the monitor.

9) KIRKFEST 2017

It was reported that a meeting of all the groups involved in the Events group were due to hold a meeting shortly. JP who was a member of the group was to organise a date for the meeting and contact all the representative of the groups.

10) CORRESPONDENCE

- NALC Newsletter – 1st August, 2017
- NALC Newsletter 8th August, 2017
- The Banks Group 2016 Corporate Responsibility Report: 40 years of development with care
- NALC – Councillors in the community and use of social media
- NALC – Clev 17/07 – CALC general enquiry – s.106 monies
- NALC – Transparency Fund 17-18 is open for applications
- NALC – Newsletter 15th August, 2017
- NALC – Newsletter 22nd August, 2017
- NALC – L05-17 General Data Protection Regulation
- Jenna McDonald SBC – Registration of Interests/Gifts and Hospitality
- NALC – Newsletter 29th August, 2017
- R Butler – Request for Alteration to Minutes displayed in Noticeboard
- Milly Toner Butterwick Hospice – Request for support – coffee mornings etc.
- NALC – Newsletter 5th September, 2017
- Civic Voice – War Memorial News
- Janice McColm – TVRCC – Step Forward Tees Valley Drop in Coffee Morning
- North of England Commissioning Support – Consultation on Respite Opportunities for People with Learning Difficulties and Complex Needs and/or Autism.
- NALC – Grants and Funding Bulletin
- Countryside Alliance – Support Your Local Businesses

11) FINANCE

a) THESE PAYMENTS COVER THE PERIOD 25.07.17 – 12.09.17

Mrs R Mazonas

Salary August, 2017	£26144	
Salary September, 2017	£261.44	
Broadband July, 2017	£14.99	
Broadband August, 2017	£14.99	
Stationery	£52.09	
McAfee Renewal	£89.99	
GIFT – D. CLAYBROOK –		
INTERNAL AUDIT	£30.00	<u>£724.94</u>

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GGN Sportscare Limited	£76.80
Grass Cutting July, 2017	
Swarco	£3,053.34
SID Pump Lane	
GGN Sportscare Limited	
Grass Cutting August, 2017	£76.80
McKenzie Town Planning	
Planning Consultant	£180.00
Hayton Electrical Services	£135.00
Installation of Socket for	
CCTV – Memorial Hall	
HMRC – PAYE July, Aug, September	£195.60

b) Accounts Update

All Parish Councillors present were given details of Bank Accounts and Payments.

d) External Audit

The PC informed the Parish Council that she had received a telephone call from BDO, the External Auditors, to confirm that the Council's Accounts have been approved.

e) NS & I Account

New signatories need to be put in place for this account following the change of Parish Councillors. The **approved** new signatories are as follows: **KB, JP and GT**

12) VILLAGE ISSUES

a) William Hall Trust

The PC informed the Parish Council that the William Hall Trust have rewritten their terms and conditions re the Trust and that they have been loaded on to the community web site.

<http://www.kirklevingtoncommunity.co.uk>

b) Screws in Tyres

JP reported that he had received a telephone call from a Mr. John Legget re screws being put into the tyres of his car on two separate occasions whilst bringing children to school. Mr Leggott confirmed that he had reported the incidents to the Police.

c) Bushes – Judges

KB brought to the attention of the Parish Council that the bushes close to Judges have grown out over the footpath. EH to report.

d) Damage to Side – Play Area

The PC reported that damage had been caused to one of the slides in the Play Area. JB had **verbally approved** the repair of the slide over the summer recess at a cost of **£240.00**.

c) Fly Tipping

JS reported that, once again, fly tipping was occurring along Forest Lane west of the railway bridge. This time it had been green waste. JS had reported the matter to SBC.

13) ROAD SAFETY MATTERS

c) Footpath - School to Postbox/Pump Lane Junction

EH informed the meeting that the Borough Councillors Ward Budget, having obtained a quote of £4,500 for the resurfacing of the footpath, was not in a position to finance this work due to the cost. The PC to write to SBC re the condition of the road and also bring the matter to the **Head of Kirklevington Primary School** in order that she can also write. EH to inform PC and School as to who would be the best person/people to write to. EH to also write.

b) Speed Limit – Crathorne Interchange

The Parish Council have been informed that a speed limit of 40mph is to be implemented as part of the upgrading of the Crathorne Interchange at this section of the road. Members of the Parish Council expressed their concern that the speed limit was not to be extended from the Crathorne Interchange to Kirklevington Village along the A67.

c) Speed Limit - Forest Lane Outside School

Questions were asked as to why a 20mph speed limit was not mandatory outside the Primary School on Forest Lane unlike other schools within the borough. EH to make enquiries.

d) Damaged Fence – The Lodge, Kirklevington

TH updated the Parish Council re the damaged fence at The Lodge, Kirklevington which had been caused, once again, by a vehicle travelling at speed through the bends. The speed limit through the bends has a suggested speed limit of 40mph and this is not mandatory. TH questioned why a mandatory speed limit of 40mph has not been enforced along the A67 from the Crathorne Interchange up to the Shell Roundabout. This was agreed by all Parish Councillors.

14) MATTERS FOR CONSIDERATION AT NEXT MONTHS MEETING

16) MEETING DATES

Tuesday, 10th October, 2017

Tuesday, 14th November, 2017

Tuesday, 5th December, 2017

Circulation: Mr T. Hampton (Chair) Mrs. J. Beaumont (Vice Chair), Mrs. K. Brown, Dr. J.G. Parker, Mrs. J. Smith, Mr G Tebbs, A. Kirkwood, Borough Councillors, Mrs E Hampton, Mrs J Whitehill , Mr. T Hampton, Mayor of Tees Valley: Mr B Houchen, Dr. Paul Williams MP

Post approval: Stockton Borough Council Monitoring Officer – Margaret Waggott