

KIRKLEVINGTON AND CASTLE LEAVINGTON PARISH COUNCIL
Minutes of a Meeting held on Monday, 12th June, 2017 at 7.30p.m
In Kirklevington Village Hall, Kirklevington

Present: Mr T Hampton (Chair) (TH), Mrs J Beaumont (Vice Chair) (JB)
Mrs J Smith (JS) Mr D Bell (DB)
Dr. J Parker (JP) Mrs K Brown (KB)
Mrs. R. Mazonas (RM) (Clerk) (PC)
Borough Councillor Mrs E Hampton

Also in attendance: Mrs P. Thompson (PT), Mrs K. Page (KP) Mrs R Butler (RB) Mrs G Allen (GA)

1) APOLOGIES FOR ABSENCE

Mr. G. Tebbs

2) DECLARATION OF INTERESTS

A Declaration of Interest was duly completed by **KB & TH** who declared a non-prejudicial interest as a member of the Church of St Martin and St Hilary. **JP, JB & KB** declared a non-prejudicial interest as member of the Kirkfest Events group. **JP** declared a non-prejudicial interest as part of the Leader Project. **JB, DB** declared a prejudicial interest as a members of Kirklevington Action Group (KAG). **JB** declared a prejudicial interest as Treasurer of Kirklevington Memorial Hall. **KB & JB** declared a prejudicial interest as a residents living in close proximity to planning application 15/1643/OUT and Banks planning application 16/3035/OUT proposed development west of St. Martins Way.

3) MINUTES OF THE LAST PARISH COUNCIL MEETING

Minutes of the May meeting were duly read, **APPROVED** and signed. **JP, JS**

4) MATTERS ARISING FROM PREVIOUS MINUTES

10e) CCTV – Kirklevington Village Hall

Copies of the quotes for the installation of CCTV at the Memorial Hall have been given to Alistair McLee. The PC informed the Parish Council that there was now a need for the quotes to be viewed by a qualified person before deciding which quote to go for. The PC to investigate.

9a) Kirklevington Village Green

Andy Alton has worked hard on the issues of ownership of The Green having lodged an enquiry with the Land Registry. The Parish Council agreed to reimburse **AA** the fee paid for the enquiry of £16. **APPROVED**. Archived material on DVD. to be requested. The need for legal advice to take the matter further.

5) Election of Committee Members

Following a complaint the election of the Vice Chair was re run. Nominations for Vice Chair were discussed and **JP** nominated with **JS** seconding the election of Mrs Jennie Beaumont. All members of the Parish Council **APPROVED** this appointment. **TH** assured everyone that all future appointments will require a proposer and seconder. **TH** asked the public if they were happy with the proceedings and **KP** confirmed that she was happy.

11a) Christmas Tree

This matter continues to be investigated.

11c) Community Bus

The **PC** confirmed that she had sent an email to Stagecarriage to inform them that the Community Off-Peak Bus Service would stop running and that the last bus to run would be on 20th June, 2017. **RB** reported that the bus was under used but that it was still sad to see it no longer running.

PARISH COUNCIL PUBLICATIONS

JP reported that Steve Ward has 2 boxes of the Parish Plan and Walking Books. **RB** stated that although the information in the Walking Books may not still be accurate it was still possible to use the ordnance survey references.

5) PARISH COUNCILLOR VACANCY – CO-OPTION

It was reported that a resident who was interested in becoming a Co-opted Parish Councillor and who was expected to attend the Parish Council's May meeting did not attend. **JB** had spoken to the resident and updated the Parish Council. **KP** reported that the resident had received a text discouraging them from attending the meeting because it was political. **TH** to speak to the resident. The **PC** confirmed that no co-option could have taken place at the May meeting as Mr David Bell only resigned at that meeting and SBC were not informed of the vacancy until the next day when SBC instigated the advertising of the post. The Parish Council are not able to co-opt until after the period when the post has been advertised and if no resident or interest person has applied via SBC to become a Parish Councillor.

6) SELECTION OF COMMITTEE MEMBER

Finance – **TH, KB & JP** **Nominated JB Seconded JS**

Planning – **JB, GT, JS & TH** **Nominated KB and Seconded JP**

7) SKILLS AUDIT

TH requested that all Parish Councillors write down their areas of expertise and key skills which will be reviewed at the September Parish Council meeting.

8) NORTHUMBERLAND WATER – VILLAGE ISSUES

A communication between Mr E. Heaviside from Mr Kevin Bouttell of Northumberland Water (NW) re the Sewage Works on Ash Grove and Ash Grove was discussed. **JP** informed the Parish Council that he had been informed in the past by NW that they had little influence re proposed and approved planning applications. Whatever is agreed they are obliged to provide the capacity for sewage treatment needed. **JB** still remained concerned re the pipes in and around the village and their condition. She pointed out that NW do not hold plans for all the pipework. **TH** reiterated that the major issue is access to the sewage works on Ash Grove. **GA** pointed out that not all houses will be built at the same time and that disruption will be continuous and continue for many years. **RB** pointed out that a road from Spring Bank lay-by could just open up the possibility of even more developments to the north side of the village. It was felt by all Councillors that the time has come for Crathorne to be responsible for their own sewage and should not be pumping down to Kirklevington. Several homes already have venting issues in Kirklevington. **TH** agreed that a representative or NW should be invited to the next meeting if this could be arranged.

9a) MAPS USED IN PLANNING APPLICATION – MRS R BUTLER

RB discussed in depth the issue of the incorrect maps being used for Planning Applications. Had indicated that she had objected to the planning application for land south of Yarm Playing Fields and had also requested a call-in of the application. Unfortunately this was refused and deemed acceptable by G. Carpenter for the Government and N. Schneider for SBC. **RB** had written to Newcastle City Council as they had copies of the correct map. The matter was passed to Newcastle Council's Solicitors. A letter to be written to SBC for an 'item of mistake' to be placed on the planning maps used. **RB** requested the need for an archaeological assessment of the land re the possibility of a civil war settlement. **RB** continues to be concerned that Theakston Developers had used material that is incorrect and breaches copy write. She feels very strongly that fake history is being produced by the developers using incorrect material. Local people and local knowledge should be looked at and adopted. **TH** asked **RB** what help she would like from the Parish Council. **JB** confirmed that all present planning applications are driven by the 5 year housing supply. Questioned the settlement to the west of the railway line on Green Lane? **JP** updated the Parish Council with the rules of copy write. **RB** to email the Parish Council to request that an archaeological survey be conducted re the Theakston site. It was suggested that this would be an ideal site for a Time Team investigation.

9b) PLANNING APPLICATION UPDATES

No further information has been received at this present time. As and when any further information is received it will be placed on the Parish Council Noticeboard and also on the web site www.kirklevingtoncommunit.co.uk

9c) APPLICATIONS - NONE

9c) DELEGATED DECISIONS

17/0703/FUL- 41 Forest Lane, Kirklevington, TS15 9NA

Erection of 2 storey extension to side/front, insertion of bay window at ground floor to front, erection of single storey extension to front and extension to the porch. Construction of 1.8m high wall to front (Demolition of existing conservatory. Installation of roof lights)

10 TRAFFIC MONITORING

The **PC** reported that the Traffic Monitor is to be installed at the end of Pump Lane on the 4th July.

11) KIRKFEST

All organisations in the final stages of completing their events. A meeting of the Kirkfest Events Group was held this morning, 12th June, in the Village Hall.

12) CORRESPONDENCE

- NALC – Legal Briefing –LO3-17 – Reform of data protection legislation and introduction of the General Data Protection Regulation
- NALC – Urgent support for LC/NALC supplement survey
- CLCA – Margaret Middleton – Message from Chief Superintendent of Cleveland Police Following Manchester Attack
- PCD-UK - Communities- Defibrillator for your community
- NALC – Newsletter – 23rd May, 2017
- NALC – Good Councillors Guide to Neighbourhood Planning
- NALC – Plant a Tree Charter Legacy Tree
- NALC – Calling all councils – good practice case studies wanted
- NALC – Newsletter – 30th May, 2017

- Mrs P. Thompson – Due process at Parish Council meeting 9.05.17
- NALC – Plunket Call to Action – Rural Co-operatives’ Programme
- Invitation – NE Regional Training Session on Village Halls
- R. Butler – TWM Archaeology forwarded letter of reply to Ms Glassford, Newcastle City Council
- NALC – Newsletter 7th June, 2017
- G. Allen – Meeting with Story Homes 25th May Notes of Meeting
- E Heaviside – Communication with Northumberland Water re Ash Grove site

13) FINANCE

a) Payments

Mrs R Mazonas

Salary June, 2017	£261.44	
Broadband May, 2017	£14.99	
Gift Retiring Chair & Parish Councillor	<u>£21.75</u>	<u>£298.18</u>
PAYE 3 Months April – June 17		£195.60
Mr A. Alton		£16.00
Reimbursement – Fee Companies		
House – Land Registration Enquiry		
GGN Sportscare Limited		£76.80
Grass Cutting May 2017		

b) Finance Updates

All Parish Councillors were given up to date details of all finances.

c) Risk Assessment

Copies of the Risk Assessment had been given to all Parish Councillors at the May meeting for them to review. Having been given time to look at the Risk Assessment all Parish Councillors present were happy to **APPROVE** the document.

14) VILLAGE ISSUES.

a) Fly Tipping

The PC confirmed that all reported issues of Fly Tipping within the community were reported immediately to Care for Your Area for action to be taken.

10) ROAD SAFETY MATTERS

a) Parking Outside School

The Parish Council have received several complaints re vehicles parking on the yellow zig-zag lines outside school in order to access the Breakfast Club. Several of the vehicles are parking up just before 8.00a.m. but not returning to their cars until after 8.00 a.m. Enforcement to be contacted.

11) MATTERS FOR CONSIDERATION AT NEXT MONTHS MEETING

Representative – Northumberland Water Invitation to Meeting

12) MEETING DATES - Tuesday, 25th July, 2017

Circulation: *Mr T. Hampton (Chair)* Mrs. J. Beaumont (Vice Chair), Mrs. K. Brown, Dr. J.G. Parker, Mrs. J. Smith, Mr G Tebbs, PC Suzanne Higginson.

Borough Councillors, Mrs E Hampton, Mrs J Whitehill , Mr. T Hampton

Post approval: Mr. D.E. Bond, (Stockton Borough Council Monitoring Officer