

KIRKLEVINGTON AND CASTLE LEAVINGTON PARISH COUNCIL

**Minutes of a Meeting held on Tuesday, 11th April, 2017 at 7.00p.m
In Kirklevington Village Hall, Kirklevington**

Present: Mrs K. Brown (Chair) (KB), Mrs J Beaumont (JB)
Mrs J Smith (JS) Mr D Bell (DB) Mr G Tebbs, (GT)
Dr. J Parker (JP)
Mrs. R. Mazonas (RM) (Clerk) (PC)

Also in attendance: Mrs G. Allen (GA), Mrs K. Page (KP)

1) APOLOGIES FOR ABSENCE

Mr T Hampton (TH) and Borough Councillor E Hampton (EH)

2) DECLARATION OF INTERESTS

A Declaration of Interest was duly completed by **KB** who declared a non-prejudicial interest as a member of the Church of St Martin and St Hilary. **JP, JB, KB & GT** declared a non-prejudicial interest as member of the Kirkfest Events group. **JB, DB** prejudicial interest as a member of Kirklevington Action Group (KAG). **JB** declared a prejudicial interest as Treasurer of Kirklevington Memorial Hall. **KB, JB & DB** declared a prejudicial interest as a residents living in close proximity to planning application 15/1643/OUT and Banks planning application 16/3035/OUT proposed development west of St. Martins Way. **GT** declared a prejudicial interest as a resident of 22 Forest Lane re Duchy Estates presentation re 17/0224/FUL proposed development on land to rear of home.

3) MINUTES OF THE LAST PARISH COUNCIL MEETING

Minutes of the March meeting were duly read, approved and signed. **JB, JP**

4) MATTERS ARISING FROM PREVIOUS MINUTES)

10e) CCTV – Kirklevington Memorial Hall

A 3rd quote for this work is being sought. As and when all 3 quotes are received a decision will be made.

10 b) Parking on Zig Zags outside school

A reply from SBC is still awaited. In the meantime it was suggested that the Parish Council purchase 2 signs to be placed on Forest Lane outside of the school. – CAUTION THINK! Pavement Child Safety Signs at a cost of £115 each plus VAT and delivery costs. This was **unanimously approved**. It was also reported that Kirklevington Primary School were to conduct a parking project as part of their 'School Right to Respect'

9a) Kirklevington Village Green

JP was asked to investigate via the Land Registry as to the ownership of The Green. **JP** to report back.

9b) Extra Noticeboards within Parish

It was reported by **KB** that **EH** had indicated that landscape style noticeboards have now been ordered. The two noticeboards to be provided by the Borough Councillors one to be placed at The Green and one near to the Railway Station on Green Lane.

9c) Litter Picking

Once again David and Ros Butler and Jenny Smith have been litter picking along the A67 area. We, once again, greatly appreciate their community support and thank them. Whilst litter picking they found many of the posters that have been removed by an un-spirited person.

9d) William Hall Trust

KB reported that Rev John Ford will not be in post until the beginning of May when he will be able to take up the vacant trustee position.

9e) Memorial – Kirlevington

JB reported that the wording had now been decided to be inscribed on the memorial plaque. It has also be identified that Kirklevington Memorial Hall does not have any signage to identify the hall and this is being looked into.

5) PLANNING

5a) Walk around village by Planning Officers

KB updated the Parish Council re a visit from **Elaine Atkinson (EA)**, **Richard McGuckin (RMcG)** and **Peter Shovlin (PS) from SBC** to the village. They had walked a circuit around the village with **KB**, **DB** and **PC** when issues in the village and on the A67 were drawn to their attention. The narrow footpaths in and around the Parish and, in particular, along Pump Lane but, unfortunately, **RMcG** stated that these were 'historic' issues and could not be considered re current planning applications although they did agree to come back to the Parish Council re the issues raised. Parking issues were raised with them re the current planning applications. Sight of the 106 Agreement was requested relating to the Jomast development – **EA** promised to forward as soon as she got back to the office and place on the SBC web site. The issue of construction traffic was raised and the impact on the community. **PS** informed the group that the Construction Management Plan would prevent such traffic from using St. Martins Way to access the Jomast site. **KB** and **DB** drew to the attention of the Planning Officers that, should the Banks planning application be approved, then traffic should exit via the Jomast site which has direct access to the A67. **RMcG** indicated that SBC would much prefer the traffic to exit via this route although there was nothing to stop this planning application going ahead and using St. Martns Way. Questions were raised as to the ransom strip at the top of St. Martins Way. **KB** informed the group the **EH** was looking into this. Concern was expressed re the Traffic Modelling which was still awaited. It was intimated that this would be ready shortly and that an invite to view the Traffic Modelling would be forthcoming.

5b) PLANNING UPDATES

15/1643/OUT – Land South of Kirklevington

The Section 106 Agreement has now been forwarded to the Parish Council in recent days by EA and is now being read.

16/1959/OUT - Land South of Yarm School Playing Fields

The Section 106 Agreement still needs to be approved by SBC and signed

16/3035/OUT – Land West of St Martins Way

We have now received confirmation that this planning application will be going before SBC Planning Committee on Wednesday, 3rd May, 2017. The venue is not yet confirmed.

16/3146/OUT - Knowles Farm, Grove Bank, Kirklevington

As above this planning application will be going before SBC Planning Committee on Wednesday, 3rd May, 2017

16/3179/OUT -Field View Camp Site

No further information available

17/0511/OUT – 18A Braeside, Kirklevington

No further information available.

17/0224/FUL – 24 Forest Lane, Kirklevington (Duchy Homes)

As above this planning application will be going before SBC Planning Committee on Wednesday, 3rd May, 2017

5b) PLANNING APPLICATIONS

6) KIRKFEST 2016

JP had organised a meeting of the group on Friday, 17th March. A full programme of events had been discussed and these were to be put into a flyer to be delivered to all residents for their information. The information would also be displayed on the community web site: www.kirklevingtoncommunity.co.uk . Also available on the site will be the application form for the Scarecrow Competition with this year's theme being 'BEST OF BRITISH' although all other ideas for a scarecrow will be acceptable and judged. Unfortunately the garden competition will not be included this year. The next meeting will be on Monday, 24th April.

7) CORRESPONDENCE

- NALC Newsletter -21st March, 2017
- M. Tyerman – Dog Fouling – Play Area issues
- NALC – DCMS Better Broadband Campaign
- NALC Newsletter – 28th March, 2017
- NALC– Transparency Code Funding 2016-17 Update
- N & P Thompson – Ombudsman Draft Decision
- NALC – Governance and Accountability for Local Councils In England 2017 edition
- NALC – Newsletter – 4th April, 2017
- S. White – Parking Restrictions Forest Lane
- A. Alton – The Green/Dead Tree/Status of The Green
- A.Mclee – Wild Rowan Tree on The Green- Protection

- Mayor's Sunday Service and Parade – Sunday, 4th June, 2017 Invitation
- Armed Forces Day Flag Raising – Monday, 19th June, 2017
- Armed Forces Day – Thursday 22nd June, 2017

8) FINANCE

a) Payments

Mrs R Mazonas

Salary April, 2017	£261.44	
Broadband March 2017	£14.99	
Stationery –		
Laminator Pouches/Printer Ink	£25.95	£302.38
Printer	£195.00	
Inks	£36.10	
Warranty	£20.00	£251.10
BACs Transfer		
CLCC		£216.65
Membership Fee 2017-18		
Including NALC Electorate Fee		
Kirkfest 2017 Grant		£1,000.00
BACs Transfer 2 x £500		

b) Finance Updates

All Parish Councillors were given up to date details of all finances.

c) Financial Accounts 2016/17

Copies of the accounts were given to the Parish Council for their consideration. These were **approved unanimously.**

d) Parish Council Printer/Printing

Approval for the purchase of a replacement printer and warranty was requested. This was unanimously **APPROVED** by all Parish Councillors present

9) VILLAGE ISSUES.

a) Daffodils – Near to Railway Bridge

JS reported that the daffodils which were near to the railway bridge appear to have been damaged following the Northumberland Water repair work. These will need to be replaced before next spring.

b) Dog Fouling in field off St Martins Way

The state of this field is of concern. Owners of dogs are not cleaning up after their dogs. Although this is private land the **PC** has put up posters at the entrance to the field and also at other sites around the village to encourage responsible owners of dogs to pick up after their dogs. It was reported that private dog walkers with multiple numbers of dogs were using the field. With so many dogs to be responsible for it was impossible for the walkers to pick up after their charges. **JS** pointed out that public footpaths should not be used for personal gain.

10) ROAD SAFETY MATTERS

a) Parking Enforcement

KB reported that the Traffic Enforcement officer had been seen near to the Primary School and that several parking tickets had been given out.

b) Traffic Monitor

DB updated the Parish Council re the traffic monitor. He reported that it needed to be turned round to face east bound in order to capture this traffic data. **DB** had been asked as to how long we need to continue to use the equipment. He felt that as we were approaching the school holiday the equipment should be kept to cover the weeks after the school holidays. **DB** also inform the Parish Council that there was a possibility to purchase the equipment and this should be considered and would find out the actual cost

11) MATTERS FOR CONSIDERATION AT NEXT MONTHS MEETING

The need for new Councillors

DB indicated to the Parish Council that he would be standing down as a Parish Councillor at the May meeting. He had enjoyed the experience but will not continue. It is still his intention to campaign on behalf of the Parish and remain a member of KAG. **DB** suggested that a skills audit be conducted of existing Parish Councillors for the benefit of the Parish Council

KB also indicated that she would be resigning as Chair and also may have to resign as a Parish Councillor at the May meeting due to time management issues. **KB** also supported the idea of a skills audit. **KB** also reiterated the need for new residents to come forward and become Parish Councillors. They would bring fresh ideas and enthusiasm to the Parish Council.

12) MEETING DATES

Tuesday, 9th May, 2017 – Annual Meeting of the Council

Circulation: Mrs. K Brown (Chair), Mrs. J. Beaumont (Vice Chair), Mr. T. Hampton, Dr. J.G. Parker, Mrs. J. Smith, Mr G Tebbs, Mr. D. Bell, PC Suzanne Higginson.

Borough Councillors, Mrs E Hampton, Mrs J Whitehill and B. Houchen

Post approval: Mr. D.E. Bond, (Stockton Borough Council Monitoring Officer